



Caledonia County

Natural Resources Conservation District

Caledonia County NRCD

Board Meeting Minutes

January 23, 2026

Present: Willie Nickerson, John Drew, Curt Busto, Emily Finnegan

Open meeting: Willie opened the meeting at 12:12 pm.

Discuss Procurement Policy Exception Request: Emily explained that she is requesting two sole source exceptions. CCNRCD's procurement policy states that, "The District may, at their discretion, choose to sole source contracts to consultants who are pre-qualified to continue with an existing project, or have completed previous projects that position the consultant as best qualified for the next phase of a project." Emily is working on two projects – a culvert replacement on Lazy Mill Rd and a culvert replacement on Stannard Mtn Rd, both in Stannard – for which she would like to retain the engineers who did the design for each culvert for the implementation phase of each project. Emily would like to put both culverts out to bid within a few weeks, with the hope of securing a construction contractor who can complete both projects for a lower price. Willie asked if we had considered asking one of the design engineers to take on the implementation of both projects. Emily said that the designs were quite different, and it wouldn't necessarily make sense to have the same firm take on both projects. Although they are generally supportive of the sole source exceptions in this case, the board encouraged Emily to consider requesting bids from other engineers for the construction oversight portion of a project in the future.

Willie made a motion to approve the Lazy Mill Rd – Verdantas bid support and construction oversight contract, Curt seconded, motion passed. Willie made a motion to approve the Stannard Mtn Rd – Stone Environmental bid support and construction oversight contract, John seconded, motion passed.

Willie adjourned the meeting at 12:32 pm.